

WE ARE HIRING

SENIOR PROPERTY MANAGER



Our ambition is to create spaces where people thrive; modern, sustainable buildings that set the standard for how we work today.

IPUT Real Estate Dublin is seeking an experienced Senior Property Manager to oversee a significant portfolio of commercial real estate assets across Dublin, ensuring the highest standards of occupier service, operational performance, income protection and asset management.

The role will work closely with the Investment, Asset Services, and Finance teams, together with occupiers, external agents, contractors and consultants. This is a senior appointment requiring strong commercial judgement, stakeholder management skills and the ability to manage multiple priorities within a fast-paced institutional investment environment.

Key Responsibilities to include

Property Management & Occupier Relations

- Act as the primary relationship manager for single let occupiers across the portfolio on property management.

Lease Management

- Oversee dilapidations processes and negotiate settlements where appropriate.
- Ensure accurate lease administration and compliance across the portfolio.

Income Collection & Financial Oversight

- Support rent and service charge collection processes in conjunction with the Finance Team.

50	€2.7bn	4.5m sq ft
Number of properties	Portfolio value	Total portfolio size

Managing Agent & Service Charge Oversight

- Manage external property managers and managing agents to ensure delivery of agreed service standards.
- Review annual service charge budgets and reconciliations.

Asset & Portfolio Management Support

- Support investment acquisitions and disposals through the provision of operational due diligence.

Candidate Requirements

Experience

- Minimum 7 years' commercial property and asset management experience.
- Degree qualification in Property, Real Estate, Surveying, Property Economics or related discipline.
- Significant experience managing institutional-grade commercial real estate portfolios.
- Strong understanding of landlord and tenant legislation.
- Experience managing service charges, insurance, dilapidations and lease events.
- Experience with Yardi or equivalent property management systems.

Remuneration

- This role comes with a very attractive remuneration package including bonus, pension and private health insurance.